

Thank you

Thank you for your willingness to help serve on the Engage National Transformation Tour stop as a volunteer. I believe this is a critical moment in our nation which will very likely determine the future leadership we have in Canada. I cannot thank you enough for your investment of time. Your service will make a real difference.

Below is a brief overview of instructions for volunteers. Please take a quick read and if you have any questions ask the volunteer captain overseeing this stop.

Bless you,

Faytene

GENERAL TABLE SET UP AND SUPPLIES

We have asked the host if we can have 2-4 tables long table. The ideal location for this is in a spot where people will see when they are both entering and exiting the venue. This will likely already be set up when you arrive, but if it is not, feel free to help with this step if the host needs it.

Supplies for the table will be there 1 hour before the start time. They include the following:

ITEMS TO BE SET OUT BEFORE EVENT BEGINS:

- Email sign up (normally on clip boards)
- Pens (in navy pencil case)
- Business cards (to be nicely displayed for attendees to take)
- Flyers (to be nicely displayed for attendees to take)
- Small metal stands for QR code signs
- QR code signs
- Basket
- Blue paper sign for donations/forms to be set in front of basket

If there are enough, please also feel free to lightly distribute the flyers and cards on the seats throughout the venue so people see them when they are seated.

TO BE READY FOR AFTER PRESENTATION:

- Event response forms (French and English available)
- Conservative Membership Sign Ups, Single
- Conservative Membership Sign Ups, Family
- Laptops for membership sign ups, to be used by volunteers

FLOW OF SERVICE

No sign in is necessary when people arrive. Greet and invite people to be seated

- Open
- Music (depending on venue)
- Presentation (about an hour)
- **Response forms & pens handed out to attendees in their chairs**
- Q & A
- During the Q & A some attendees may opt to go to the volunteer table to submit their response form & sign up to vote

Before the end of the presentation, please be sure that laptops are connected to wi-fi and stationed at the tables in a way to greet people needing assistance.

MOST CRITICAL ROLE OF VOLUNTEERS:

The most critical role of volunteers is to assist those wanting to sign up to be members to vote.

At the end of the presentation, I (Faytene) will ask the volunteers to distribute the response form. Please give one to everyone unless they clearly indicate they don't want one. Any that are un-used, we can re-collect after the event. Please also offer people pens if they seem to need one.

Attendees will be given time to fill out the form in their seats while a video is playing.

I will ask each person wanting to sign up to vote to:

A) Indicate this on the response form.

*B) Proceed to register for a membership so that they can vote.
Faytene will ask them to do this before they leave the event so that we can help if they have issues.*

IMPORTANT:

The cost is \$15, payable to the Conservative party (this is the party rule) and can only be paid by cheque or credit card with **a matching identity to the person.** The reason for this is to avoid fraudulent purchases of memberships.

Friends **CANNOT** pay for friends. This will be flagged as possible fraud.

Parents **MAY** purchase memberships for eligible youth (14 and older).

There are 3 ways people can sign up to vote:

1 - ONLINE THEMSELVES (PREFERABLY WHILE IN THE ROOM WITH US):

People choosing this option will be encouraged to go to the website (www.4mycanada.ca) on their phone and fill out the form. It is at the TOP of the web page. They can also use the QR code to do this.



2 - WITH A VOLUNTEER AT THE EVENT:

Fill out their personal information on the response form and bring it to the back table to have a volunteer help them sign up through a lap top. As a volunteer, please key in the person's information. **This option is only available for people who can pay by credit or visa debit.**

RESPONSE FORM	
MEMBER:	
<input type="checkbox"/> Yes, I want to sign up to be a member of the CPC so I can vote in this important leadership race that will impact the future of Canada.	
MOBILIZER:	
<input type="checkbox"/> Yes, I want to join the mobilizer team and help share this important information with my likeminded friends, family and associates.	
(FOR ACTIVE CPC MEMBERS) VOTERS' GUIDE + CONNECT:	
<input type="checkbox"/> I am already a CPC member, please put me on your email list to receive the voters' guide and leadership race related communications.	
DONATE TO HELP THE THIS WORK:	
<input type="checkbox"/> Yes, I would like to donate to help spread this message across Canada (if you are checking this option, please see the other side of this form for donation options).	
First & Last Name: _____	
Address: _____	
City: _____ Prov: _____ PC: _____	
E-mail: _____	
Phone: _____	
	BY FILLING OUT THIS FORM YOU ARE GIVING 4 MY CANADA PERMISSION TO COMMUNICATE WITH YOU.
Office Use Only:	
Membership DONE Via _____	
4MYC Site _____	
Team Initials: _____	

3 - PAPER FORM AND CHEQUE:

The cost is \$15, payable to the Conservative party (cheques payable to “**Conservative Fund Canada**”) (this is the party rule) and can only be paid by cheque or credit card with a matching identity to the person. The reason for this is to avoid fraudulent purchases of memberships. Parents may purchase memberships for eligible youth (14 and older).

This should be given to the volunteer captain at the end. We will ensure the Conservative Party receives it.



The image shows a 'MEMBERSHIP APPLICATION' form for the Conservative Party of Canada. It includes fields for personal information, membership options (1 year to 5 years), and a section for 'Conservative Partners Contribution Options' with checkboxes for various contribution amounts and payment methods (credit card, cheque, etc.).

GET READY TO SERVE IN SIGNING UP:

To be ready for the end of the service response to sign up to vote, please familiarize yourself with the sign up form.

Serving people that need help being signed up....

On the paper response form, if the top box is checked off “*Yes, I want to sign up to be a member of the CPC so I can vote....*” please serve the person by entering their information into our online form. Do this with them present as you will need their credit card for payment.

The sign up process has 2 steps. The first is our form’s data entry. The second is the party’s.

IN STEP 1:

Please be sure to indicate how many people they are signing up for. This is relevant for couples and families only. Friends cannot sign up together.

If, on their paper response form, they have indicated they would like to be a mobilizer please choose that option.

There is also a question asking who they are planning on voting for. **For in person events, simply choose “Undecided” unless they clearly say something like.... “I am so excited to vote for Leslyn Lewis!” (Then choose her name.)** This question was primarily designed for those going to our site directly. We don't want to create awkward conversations at the table, so just choose Undecided.

IN STEP 2:

Follow the form prompts. If you have a challenge, please ask the volunteer captain. **Be sure and choose the number of years the person is wanting to become a member for.** The form will not let you proceed without doing this.

Once the membership is successfully processed, please indicate this in the little grey box at the bottom & initial.

A small grey box with a dotted border, used for office tracking. It contains two checkboxes and a text field.

Office Use Only:

- Membership **DONE** Via 4MYC Site
- Team Initials: _____

OTHER PREFERENCES:

If a person response form is indicating they are wanting to sign up to be a ***mobilizer***, get on our ***email list*** or make a ***donation***, simply ensure their info is filled out completely and legibly, thank them and put the form with the others you have collected.

If people would like to donate, they can fill out the back of the Response form. 4 My Canada does accept cash, cheque or Visa/MC debit or credit. Donations can also be made at www.4mycanada.ca.
Donations are NOT charitable.

MOBILIZER:

- Yes**, I want to join the mobilizer team and help share this important information with my likeminded friends, family and associates.

{ FOR ACTIVE CPC MEMBERS } VOTERS' GUIDE + CONNECT:

- I am already a CPC member**, please put me on your email list to receive the voters' guide and leadership race related communications.

DONATE TO HELP THE THIS WORK:

- Yes**, I would like to donate to help spread this message across Canada (if you are checking this option, please see the other side of this form for donation options).

QUICK FACTS:

UPCOMING TOUR STOPS: Faytene's upcoming tour stops are posted at 4mycanada.ca

PRESENTATION ONLINE: The online version of the presentation is posted at www.4mycanada.ca

WHAT HAPPENS WHEN SOMEONE SIGNS UP TO BE A MOBILIZER?: Those that sign up to be mobilizers will receive a welcome email with information about upcoming team meetings that they can attend if they want to.

DEADLINE TO SIGN UP TO VOTE: The deadline to sign up for memberships (which makes a person eligible to vote) is June 3rd.

VOTE DAY: The actual vote is Sept. 10th. Ballots will need to be mailed back and received by the party by this day. They will be counted on Sept. 10th.

WHEN/HOW BALLOTS WILL COME: Ballots will be mailed **by the Conservative Party of Canada, likely in July.**

SIGN UP ASAP: If, for some reason, a person cannot sign up at the meeting **encourage them to do it as soon as possible at home so that we can help them troubleshoot if their membership does not go through for some reason.**

VOTER GUIDE: A voter guide WILL be sent by email to all those who sign up through us, or get on our email list. This is expected to be ready by the end of June.